

4. Approve the plans and specifications at an estimated construction contract cost of \$273,000 and instruct the Executive Officer-Clerk of the Board of Supervisors to advertise the calling for bids for the construction of temporary Fire Station 104 to be located at 26201 Golden Valley Road, Santa Clarita, California.
5. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the applicable contract and bid specifications for a not-to-exceed fee of \$5,000 funded by existing project funds and establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

Approval of the recommended actions will allow the District to advertise for construction bids relating to a new temporary station located on Golden Valley Road in the City of Santa Clarita with a projected completion date of August 31, 2004.

In recent years the Santa Clarita Valley has experienced rapid development and population growth. This growth has increased the demand for fire and life safety services. To meet the growing need for fire and life safety services, the District, in cooperation with the City of Santa Clarita, plans to construct a centrally located temporary fire station at 26201 Golden Valley Road, Santa Clarita. Currently, the closest fire station to the proposed temporary Fire Station 104's vicinity responds from over a 4-mile distance. The station will be staffed by transferring an existing engine and its crew.

The temporary fire station will reduce response times and will be in operation until a permanent fire station is constructed. In the future, as development continues to occur along Soledad Canyon, a suitable site for a permanent site for Fire Station 104 will be selected by the District and the City of Santa Clarita.

In Fiscal Year 2000-01, your Board approved the District's capital facilities project for \$799,000 for the acquisition of land for a new 9,000- to 11,000-square-foot fire station. The District began reviewing properties available for sale. In 2002-03, the City of Santa Clarita offered to lease to the District City-owned land as a site for a temporary fire station until a permanent fire station is constructed.

The Honorable Board of Supervisors
January 6, 2004
Page 3

The District proposes to utilize the former temporary Fire Station 126 site trailer as housing for personnel and a pre-engineered metal building will be purchased to house the apparatus equipment. As a result of the City's provision of the temporary site, the District is requesting your Board's approval to transfer the current appropriation and revenue from land acquisition to building and improvements.

The proposed agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the District may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the construction contract to the next lowest bidder, contingent on that bidder completing a baseline schedule which conforms to the County's specifications.

Implementation of Strategic Plan Goals

The proposed project meets the County's Strategic Plan Goal of Fiscal Responsibility by investing in public infrastructure, and service excellence by providing faster response time.

FISCAL IMPACT/FINANCING:

The District estimates the project cost including construction, contingency fund, design, jurisdiction fees and project management at \$388,000. The proposed Project Schedule and Budget Summary are detailed in Enclosure C. The Department of Public Works will be providing contract administrative services and these costs have been included in the Budget Summary.

The first appropriation adjustment will transfer \$388,000 appropriation from land acquisition to the building and improvements categories within the same capital project to correctly account for project expenditures. The second appropriation adjustment will transfer \$5,000 appropriation for the purchase and installation of furniture, fixtures and equipment upon the completion of the temporary station. Your Board's approval of these appropriation adjustments allows the District to move forward in adoption of the

The Honorable Board of Supervisors
January 6, 2004
Page 4

plans and specifications and advertisement of a construction bid for the proposed project. The proposed project is entirely funded by Developer Fees Area-2.

Operating Budget Impact

Upon completion of the temporary station, the Department anticipates \$360,000 in start-up expenditures. Ongoing operating costs for the new temporary Fire Station 104 are estimated to total \$1,359,000 for a 3-person engine company and \$380,000 for patrol, both of which will be transferred from another station.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The consultant contract is approved as to form by County Counsel. A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

The Honorable Board of Supervisors
January 6, 2004
Page 5

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigations history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

In accordance with the provisions in the CEQA and the Los Angeles County Environmental Reporting Procedures and Guidelines, a Negative Declaration was prepared by the lead agency, City of Santa Clarita, on February 10, 1998 (Attachment E). The Negative Declaration concluded that the proposed project would not have a significant effect to the environment.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B). Following receipt of bids, we will return to your Board for construction contract award.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

The District has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract as this contract is for non Proposition A services.

Participation by Community Business Enterprises in the project will be encouraged through CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS):


There will be no negative impact on current County services or projects during the construction. Fire services will continue to be provided by existing District resources in the area.

The Honorable Board of Supervisors
January 6, 2004
Page 6

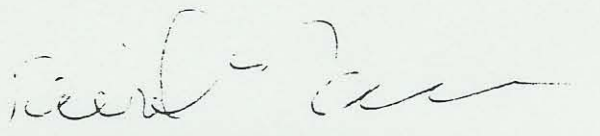
CONCLUSION:

Please return one adopted copy of this letter to the CAO (Capital Projects Division) and an adopted copy to the Fire Department.

Respectfully submitted,



P. MICHAEL FREEMAN
FIRE CHIEF



DAVID E. JANSSEN
CHIEF ADMINISTRATIVE OFFICER

PMF:vl

Attachments

c: County Counsel
Auditor-Controller
Office of Affirmative Action

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S. 390-11
No.

DEPARTMENT OF FIRE

December 18 19 2003

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

"APPROPRIATION ADJUSTMENT"

3-VOTES

Fiscal Year 2003-04

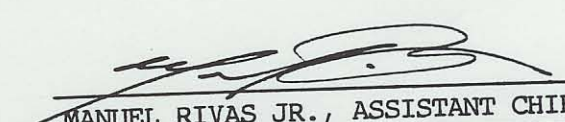
SOURCES:

Fire Department
Capital Project ACO Fund
FS104-Santa Clarita Valley
Land Acquisition
J13-FR-70963-6007 6006\$ 377,000
388,000 ok ALC

USES:

Fire Department
Capital Project ACO Fund
FS104-Santa Clarita Valley
Refurb.-Temporary Station
J13-FR-70963-6014\$ 377,000
388,000 ok ALC

The appropriation adjustment is necessary to transfer appropriation to begin the services required in establishment of a temporary fire station.


MANUEL RIVAS JR., ASSISTANT CHIEF
FINANCIAL MANAGEMENT DIVISION

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

January 2 2004
19John J. Edmister
CHIEF ADMINISTRATIVE OFFICER

19

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

AUDITOR-CONTROLLER BY

2003

No. 165

Dec. 22 19

BY

DEPUTY COUNTY CLERK

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S. 390-12
No.

DEPARTMENT OF FIRE

December 18, 18/ 2003

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

"APPROPRIATION ADJUSTMENT"

3-VOTES

Fiscal Year 2003-04

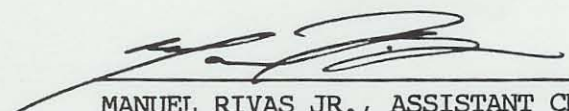
SOURCES:

Fire Department
Capital Project ACO Fund
FS104-Santa Clarita Valley
Land Acquisition
J13-FR-70963-~~6007~~ 6006
\$ 5,000

USES:

Fire Department
Capital Project ACO Fund
Services and Supplies
J13-FR-50099-2000
\$ 5,000

The appropriation adjustment is necessary to transfer appropriation to Services and Supplies to correctly account for the purchase of furniture, fixtures and equipment upon the completion of the temporary fire station.


 MANUEL RIVAS JR., ASSISTANT CHIEF
 FINANCIAL MANAGEMENT DIVISION

CHIEF ADMINISTRATIVE OFFICER'S REPORT

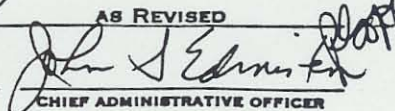
REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

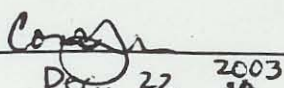
AS REVISED

✓ RECOMMENDATION

January 2 2004
19

 CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

BY


 Dec. 22 2003
 16
APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

No. 166

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Estimated Cost: \$273,000

January 6, 2004

ENCLOSURE D

**NOTICE INVITING BIDS
CONSOLIDATED FIRE PROTECTION DISTRICT LOS ANGELES COUNTY
FIRE STATION 104 – SANTA CLARITA VALLEY
ADOPT AND ADVERTISE
SPECS. 03207; C.P. 70963**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code, Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to the Department of Public Works, 900 South Fremont Avenue, Alhambra, CA 91803.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Fire Chief of the Consolidated Fire Protection District will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC FEE</u>	<u>DATE OF BID OPENING</u>
5	03207	Fire Station 104 26201 Golden Valley Road Santa Clarita, California	\$75	February 24, 2004

Copies of the project manual and drawings may be obtained at the Department of Public Works, 900 South Fremont Avenue, Alhambra, CA 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by the Department of Public Works at 11:00 a.m. on this date in Conference Room D, 900 South Fremont Avenue, Alhambra, CA 91803.

ENCLOSURE C

**TEMPORARY FIRE STATION 104 (CP NO. 70963)
APPROVE PROJECT AND APPROPRIATION ADJUSTMENT
SUPERVISORIAL DISTRICT 5
3 VOTES**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program *	N/A
Design Construction Document Submittal *	06/25/03
Jurisdictional Approval *	10/14/03
Construction Bid and Award	03/30/04
Substantial Completion	07/15/04
Project Acceptance	08/31/04

***Indicates completed activity.**

ENCLOSURE C
PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Land Acquisition	\$ 0
Construction	
Base Construction	\$ 273,000
Contingency Fund	<u>27,300</u>
Subtotal	\$ 300,300
Telecommunications	\$ 2,500
Plans and Specifications	\$ 7,500
Consultant Services	\$ 14,000
Other Expenditures	\$ 700
Contingencies	\$ 750
County Services:	
Fire Department/Construction and Management Division	\$ 16,250
Department of Public Works – AED Services	<u>46,000</u>
Subtotal	\$ 62,250
Total	\$ 388,000

Estimated Cost: \$273,000

January 6, 2004

ENCLOSURE D

**NOTICE INVITING BIDS
CONSOLIDATED FIRE PROTECTION DISTRICT LOS ANGELES COUNTY
FIRE STATION 104 – SANTA CLARITA VALLEY
ADOPT AND ADVERTISE
SPECS. 03207; C.P. 70963**

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Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a "B" license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

Consolidated Fire Protection District Project Management Team will hold a pre-bid conference at 9:30 a.m. on February 2, 2004, at the project site located at 26201 Golden Valley Road, Santa Clarita, California, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further information, please contact Mr. Ron Bleier of the Consolidated Fire Protection District Project Management Team at (909) 623-3348.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (323) 881-6122.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at the Department of Public Works, 900 South Fremont Avenue, Alhambra, CA 91803, which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.

January 6, 2004
Enclosure D
Page 3



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Los Angeles (1320 N. Eastern Ave.), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated January 20, 2004.

Specs. 03207

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE GOVERNING BODY
OF THE CONSOLIDATED FIRE PROTECTION DISTRICT

SCHEDULE 2

PLATE 2-6

**CITY OF SANTA CLARITA
NEGATIVE DECLARATION**

ENVIRONMENTAL ASSESSMENT
(Initial Study Form B)
CITY OF SANTA CLARITA



Lead Agency: City of Santa Clarita
23920 Valencia Blvd. Ste. 300
Santa Clarita, CA 91355

Contact Person & Phone Number: Fred Follstad (805) 255-4330

Master Case or CIP Number: 97-124

Entitlement Type(s): Development Agreement 97-001

Case Planner: Fred Follstad

Project Location (Thomas Bros.): The location of the project is generally located southerly of Soledad Canyon Road westerly of the existing Golden Valley Road and easterly of Redview Drive and the Porta Bella project. The off-site improvements are to occur along the future alignment of Golden Valley Road from Soledad Canyon Road to Sierra Highway. This project is located in the Canyon Country community of the City of Santa Clarita (4551 B-3, -4, C-2, -3, -4, -5, D-2, -3, -4, -5, -6, E-5, -6)

Project Description and Setting: The applicant currently has an approved Vesting Tentative Tract Map 42670 which allows for the development of approximately 220 acres of land with industrial uses. The project was approved on August 16, 1985 by the County of Los Angeles and based upon development moratoriums and map extensions the map is still valid to August 16, 1999. The applicant is requesting a development agreement to allow for the cost sharing and fee credits from the City for possible off-site road improvements and the vesting of the project as approved for a 15 year time period. These improvements are not proposed with this entitlement. Additional environmental review would be required to construct the road

General Plan and Zoning Designation(s): The zoning and general plan category for the site is BP (Business Park).

Project Applicant (Name, Address, Phone): Santa Clarita Business Park Company
23120 Lyons Avenue, #5436
Santa Clarita, CA 91321
(805) 259-5606

Surrounding Land Uses and Setting: The site is surrounded by existing industrial and educational uses to the west, commercial and residential uses to the north, residential and industrial uses to the east and vacant land to the south.

Other public agencies whose approval is required
(e.g. permits, financing approval, or participation agreement)

William S. Hart Union High School District
All others were addressed through initial environmental approvals.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED

The environmental factors checked below would be affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|---|---|--|
| <input type="checkbox"/> Land Use and Planning | <input type="checkbox"/> Transportation/
Circulation | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Population and Housing | <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Geological Problems | <input type="checkbox"/> Noise | <input type="checkbox"/> Aesthetics |
| <input type="checkbox"/> Water | <input type="checkbox"/> Hazards | <input type="checkbox"/> Cultural Resources |
| <input type="checkbox"/> Air Quality | <input type="checkbox"/> Mandatory Tests of
Significance | <input type="checkbox"/> Utilities and Service
System |
| | <input type="checkbox"/> Energy and Mineral
Resources | |

DETERMINATION:

On the basis of this initial evaluation:

- ☐ I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- ☒ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project. A NEGATIVE DECLARATION will be prepared.
- ☐ I find that the proposed project MAY have a significant impact on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- ☐ I find that the proposed project MAY have a significant effect(s) on the environment, but at least one effect 1) has been mitigated adequately in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or "potentially significant unless mitigated." An ENVIRONMENTAL IMPACT REPORT, but it must analyze only the effects that remain to be addressed.
- ☐ I find that although the proposed project could have a significant effect on the environment, there WILL NOT be a significant effect in this case because all potentially significant effects (a) have been analyzed adequately in an earlier EIR pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR, including revisions or mitigation measures that are imposed upon the proposed project.

Prepared By:



(Signature)

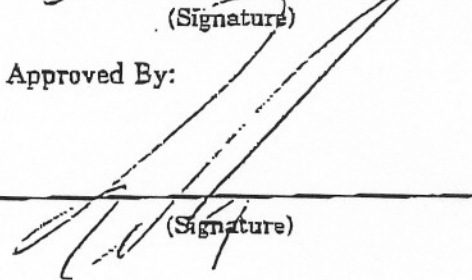
Fred Follstad/Associate Planner

(Name/Title)

2/10/98

(Date)

Approved By:



(Signature)

Jeff Lambert/Planning Manager

(Name/Title)

2/10/98

(Date)

EXHIBIT A

LEGEND

- Parcel 1A
- Parcel 3
- Parcel 3A
- Parcel 4A

